United Nations E/ICEF/2003/2

Economic and Social Council

Distr.: General
16 November 2002

Original: English

United Nations Children's Fund
Executive Board
First regular session 2003
13-17 January 2003
Item 2 of the provisional agenda

Provisional annotated agenda and organization of work

For the first regular session of 2003 of the Executive Board to be held at United Nations Headquarters from 13 to 17 January 2003

Summary

The present document contains the provisional annotated agenda and organization of work for the first regular session of 2003 of the Executive Board. The annex contains the proposed timetable and organization of work for the session.

02-69850 (E) 031202

Provisional agenda

Item 1: Opening of the session:

(a) Election of the officers of the Executive Board for 2003

(b) Statements by the President of the Executive Board and the Executive Director

(c) Election of Executive Board representatives to the WHO/UNICEF/UNFPA Coordinating Committee on Health (CCH) for the biennium 2003-2004

Item 2: Adoption of the provisional agenda and timetable and organization of work

Item 3: Report of the Executive Director (Part I): Annual report to the Economic and Social Council

Item 4: HIV/AIDS and young people: oral report

Item 5: Progress report on UNICEF engagement in sector-wide approaches (SWAPs) to development

Item 6: The UNICEF recovery policy

Item 7: Review of the supply function in UNICEF

Item 8: Private Sector Division (PSD) work plan and proposed budget for 2003

Item 9: UNICEF financial report and audited financial statements for the biennium ended 31 December 2001 and report of the Board of Auditors*

Item 10: Report on the eighth meeting of the UNESCO/UNICEF Joint Committee on Education (JCE)

Item 11: Pledging event

Item 12: Other matters

Item 13: Closing of the session: remarks by the Executive Director and the President of the Executive Board

Item 14 Joint meeting of the Executive Boards of UNICEF and UNDP/UNFPA, and WFP

* Deferred from the second regular session of 2002.

Annotated provisional agenda

1. Opening of the session

(a) Election of the officers of the Executive Board for 2003

The first action following the opening of the session will be the election of the President and four Vice-Presidents representing the regional groups of the United Nations. In accordance with decision 1992/7 (E/ICEF/1992/14), the President of the Board will be nominated from among the Western European and Others group of States which are members of the Executive Board.

(b) Statements by the President of the Executive Board and the Executive Director

Following the elections, introductory statements will be made by the President of the Executive Board and the Executive Director.

(c) Election of Executive Board representatives to the WHO/UNICEF/UNFPA Coordinating Committee on Health for the biennium 2003-2004

The Executive Board will elect representatives to the WHO/UNICEF/UNFPA CCH for the biennium 2003-2004 (1 January 2003-31 December 2004). The Board will elect five members in their personal capacity and representing the five regional groups at the United Nations, and five alternate members also in their personal capacity from the same country as the members, bearing in mind the need for continuity. Members and their alternates nominated by States should be senior persons with relevant professional and UNICEF Executive Board expertise and experience, able to provide technical guidance and policy advice to the concerned organizations.

2. Adoption of the provisional agenda and timetable and organization of work
[*For action — E/ICEF/2003/2*]

The provisional agenda has been structured in accordance with relevant Executive Board decisions, in particular the programme of work for 2003 adopted at the second regular session in September 2002 (E/ICEF/2002/8, decision 2002/19). The proposed timetable and organization of work is contained in the annex.

Decisions will be adopted as the discussion of each agenda item is concluded. However, if required, time will be set aside for Board members to consult informally on all outstanding draft decisions.

3. Report of the Executive Director (Part I): Annual report to the Economic and Social Council
[*For action — E/ICEF/2003/4 (Part I)*]

This report responds to relevant decisions taken by the Executive Board on the reports of the Executive Director to the Economic and Social Council over the past several years, in particular decision 1999/6 (E/ICEF/1999/7/Rev.1), which requested the Executive Director to ensure that future reports to the Council advance the Board's wish for greater analytical effort, selected focus on key issues, problem-oriented reporting and discussions of lessons learned. The current report focuses on implementation of the reform programme of the Secretary-General and the provisions of the Triennial Comprehensive Policy Review, follow-up to international conferences, and humanitarian and disaster relief assistance. The Board may wish to

take note of this report and transmit it, together with the comments made by delegations at the present session, to the substantive session of 2003 of the Council.

Under this agenda item, the Board will also have before it for information a note by the secretariat on the reports prepared by the Joint Inspection Unit (JIU) during the period September 2001 through September 2002 that are of specific relevance to UNICEF, which heretofore were not considered by the Board (E/ICEF/2003/5). The Board may wish to take note of the report.

4. HIV/AIDS and young people: oral report

Continuing a series of presentations on various aspects of HIV/AIDS and the UNICEF response, this oral report will focus on HIV/AIDS and young people.

5. Progress report on UNICEF engagement in sector-wide approaches to development
[*For information — E/ICEF/2003/6*]

Prepared in response to Executive Board decision 2001/11 (E/ICEF/2001/6), this report documents progress and challenges associated with the engagement of UNICEF in SWAPs. The Board may wish to comment on the report and provide guidance to the secretariat, as necessary.

6. The UNICEF recovery policy
[*For action — E/ICEF/2003/AB/L.1*]

This report was prepared to review the current recovery policy for support costs for other resources programmes, taking into account a JIU study on "Support costs related to extrabudgetary activities in the organizations of the United Nations system" (JIU/REP/2002/3) and the recommendations made by the Advisory Committee on Administrative and Budgetary Questions in its report on the current UNICEF recovery policy (E/ICEF/1998/AB/L.12). The Board may wish to consider and adopt the draft recommendation contained in the report.

The Board will also have before it for review the report of the Advisory Committee on this report (E/ICEF/2003/AB/L.2).

7. Review of the supply function in UNICEF
[*For information — E/ICEF/2003/7*]

Submitted to the Executive Board for information, this report reviews the UNICEF supply function in the context of the MTSP. It will also provide an update on vaccine security.

8. Private Sector Division work plan and proposed budget for 2003
[*For action — E/ICEF/2003/AB/L.3*]

The Executive Board will have before it the PSD work plan and proposed budget for 2003, including the PSD comprehensive business plan. The Board may wish to consider and adopt the draft resolutions relating to the budget proposal.

9. UNICEF financial report and audited financial statements for the biennium ended 31 December 2001 and report of the Board of Auditors
[For action — Supplement No. 5B (A/57/5/Add.2)]

Deferred from the second regular session of 2002, this report is presented to the Board for review and noting. It is submitted in line with General Assembly resolution 50/204 of 23 December 1995 and the formats agreed upon by the Chief Executives Board (formally the Administrative Committee on Coordination). It is prepared to achieve the harmonization of the presentation of the accounts of the agencies in the United Nations system.

10. Report on the eighth meeting of the UNESCO/UNICEF Joint Committee on Education
[For action — E/ICEF/2003/8]

Under this agenda item, the Executive Board will have before it for review the report on the eighth meeting of the UNESCO/UNICEF JCE, held in Paris on 25 November 2002. As decided by the Executive Board (E/ICEF/1995/9/Rev.1, decision 1995/4), the President of the Board will present the report of the Joint Committee, outlining the issues raised, the recommendations made and their context, and the future implications of the recommendations (E/ICEF/2003/CRP.3). The Executive Board may wish to take note of the report and any recommendations contained therein.

11. Pledging event

As an element of decision 1999/8 on the resource mobilization strategy, a pledging event will be held at the first regular session each year at which Governments in a position to do so will announce their voluntary contributions to UNICEF regular resources, as well as payment schedules, for a particular current year, together with firm or indicative contributions for future years.

12. Other matters

Under this agenda item, the Board may consider discussing any other issues that it finds timely and appropriate.

13. Closing of the session: remarks by the Executive Director and the President of the Executive Board

The Executive Director and the President will make concluding remarks and suspend the session in view of the convening of the joint meeting with the Executive Boards of UNICEF and UNDP/UNFPA, and WFP.

14. Joint meeting of the Executive Boards of UNICEF and UNDP/UNFPA, and WFP

There will be a joint meeting of the Executive Boards of UNICEF and UNDP/UNFPA, and WFP.

Annex

Proposed timetable and organization of work for the first regular session of 2003 of the Executive Board, 13 to 17 January*

Monday, 13 January	a.m.	*Item 1*	Opening of the session: (a) Election of the officers of the Executive Board for 2003 (b) Statements by the President of the Executive Board and the Executive Director (c) Election of Executive Board representatives to the WHO/UNICEF/UNFPA CCH for the biennium 2003-2004
		Item 2	Adoption of the provisional agenda and timetable and organization of work
		Item 3	Report of the Executive Director (Part I): Annual report to the Economic and Social Council
	p.m.	*Item 3 (cont'd)*	Report of the Executive Director (Part I): Annual report to the Economic and Social Council *(continued)*
		Item 4	HIV/AIDS and young people: oral report
Tuesday, 14 January	a.m.	*Item 5*	Progress report on UNICEF engagement in SWAPs to development
	p.m.	*Item 6*	The UNICEF recovery policy
Wednesday, 15 January	a.m.	*Item 7*	Review of the supply function in UNICEF
		Item 8	PSD work plan and proposed budget for 2003
	p.m.	*Item 8 (cont'd)*	PSD work plan and proposed budget for 2003 *(continued)*
		Item 9	UNICEF financial report and audited financial statements for the biennium ended 31 December 2001 and report of the Board of Auditors

Thursday, 16 January	a.m.	*Item 10*	Report on the eighth meeting of the UNESCO/UNICEF JCE
		Item 11	Pledging event
	p.m.	*Item 11 (cont'd)*	Pledging event *(continued)*
		Item 12	Other matters
		Item 13	Closing of the session: remarks by the Executive Director and the President of the Executive Board
Friday, 17 January	a.m. and p.m.	*Item 14*	Joint meeting of the Executive Boards of UNICEF and UNDP/UNFPA, and WFP

* When consideration of an agenda item concludes ahead of the allocated time, the next item will be taken up for consideration and the timetable adjusted accordingly.